

Village of Woodridge

2017 ENTRY LEVEL POLICE OFFICER RECRUITMENT INFORMATION



Our Mission Statement

To provide dedicated, professional service and impartial law enforcement in an active partnership with the citizens of the Village of Woodridge to achieve a higher quality of life for all.

Thank you for your interest in the Woodridge Police Department. We hope the information in this brochure provides helpful information regarding our recruitment process.

Entry Level Police Officer Testing Process

The Village of Woodridge conducts entry-level police officer testing every two years to establish an eligibility list for the position of Police Officer.

Police Officer Minimum Requirements

- Be at least 21 years of age and under the age of 35 as of May 22, 2017, unless exempt from age limitations as provided by statute.
- Binocular vision corrective to 20/30
- No felony convictions.
- Must be a U.S. citizen.
- Valid drivers license.
- Possess, at time of application, an associate's degree or equivalent number of hours towards a bachelor's degree from an accredited college or university.
- Possess at the time of application, a current copy of the Peace Officers Wellness Evaluation Report (POWER) test issued within the past year (as of 5/22/2017) from NIPSTA or qualifying local college.

Application Process

The application deadline is 4:00 pm on May 22, 2017. Applications will be accepted through IOS Recruitment only. **Applications are available at <http://recruitment.iosolutions.com>.**

Mandatory Orientation and Written Examination

The orientation session and written examination will be conducted on Saturday, June 24, 2017 at 9:00 AM at Bobak's Signature Events, 6440 Double Eagle Drive, Woodridge, IL 60517. Applicants should arrive for registration at 8:15 AM with photo ID.

Orientation Session

An overview of the testing process and information on the Woodridge Police Department will be presented by the Police Department Command Staff beginning at 9:00 am. The written test will begin immediately following the Orientation Session.

Study Guide

A downloadable version of the National Criminal Justice Officer Selection Inventory preparation guide is available to all Woodridge Police Officer applicants at no charge as part of the on-line application process.

Written Test

Begins immediately following the Orientation Session. The written test takes approximately two and a half hours to complete. Candidates passing with a score of 75% or better are eligible to continue through the testing process and are included on the Eligibility List.

Oral Examination Process

The individual Oral Examination is conducted by an interview panel. Applicants' eligibility to participate in this phase of the testing process is determined in order of excellence based upon the score obtained on the Written Examination. Oral interviews will begin as openings occur and may begin as early as late Summer 2017. If you receive a telephone call to participate in the oral examination process, you must accept the time and date provided for the interview in order to continue in the process.

Woodridge Police Department Offers

Police Training Academy

New officers must attend Basic Training at an accredited academy. They must maintain a passing average AND pass the Comprehensive Examination administered the last week of school. Failure to pass either can result in immediate termination of employment from the Department.

Department and Field Training

Upon completion of Basic Training, officers return to the Department for 12 to 16 weeks of classroom and practical “on-the-job” training. Officers work with Field Training Officers and are evaluated daily by the Field Training Officers.

Assigned Work Shifts, Solo Patrol

Upon successful completion of the field training program, officers are assigned to a patrol shift working alone in a marked squad car. Our officers work 12-hour shifts, with every other 3-day weekend off. Currently, there are two permanent shifts and two rotating shifts, assigned by bid. Officers work the following hours:

- 6:00 AM to 6:00 PM
- 6:00 PM to 6:00 AM

Specialty Assignments

The Woodridge Police Department offers an array of specialty assignments to our officers. These opportunities include Criminal Investigations, Gang/Drug Unit, Canine Unit, Traffic Unit, Crime Prevention, and D.A.R.E. School Resource Officer.

Benefits Summary for Police Officers As of May 1, 2017

- ◇ Starting Salary \$60,193 as of May 1, 2017 with salary increase after completion of field training program and annually thereafter. Current top salary is \$101,072.
- ◇ Village Holidays (64 Hours) Per Calendar Year
- ◇ Personal Time (32 Hours) Per Calendar Year
- ◇ Vacation Time (80 Hours) after One Year of Employment
- ◇ Sick Time (8 Hours) Per Month
- ◇ Health Insurance Coverage through HMO Blue Cross Blue Shield of Illinois (Village pays 83% of Premium)
- ◇ Dental Insurance Coverage (HMO and PPO Plans Available)
- ◇ Flexible Spending Accounts Available for Unreimbursed Medical & Dental Expenses and Dependent Day Care Expenses
- ◇ Tuition Reimbursement Program
- ◇ Interest Free Computer Loan Program (Eligible after 6 months of employment)
- ◇ Police Pension Fund
- ◇ Life and Accidental Death and Dismemberment Insurance
- ◇ Deferred Compensation (Optional participation in ICMA, Fidelity Investments, or Nationwide Retirement Solutions)
- ◇ Uniforms and Equipment Provided