

**Motion No.**

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY	
<b>ITEM TITLE:</b> Motion to Award Bid # 2015-07 to WA Management, Inc. for Streetscape and Landscape Bed Maintenance	<b>AGENDA DATE:</b> 04/16/2015
<b>ITEM REVIEW</b>	
<b>TO:</b>	<b>Mayor &amp; Village Board</b>
<b>THROUGH:</b>	<b>Al Stonitsch, Village Administrator</b>
<b>FROM:</b>	<b>Chris Bethel, Director of Public Works</b>
<b>INITIATOR:</b>	<b>Chris Bethel, Director Public Works</b>

**ITEM HISTORY:**

In 2011 a Municipal Partnering Initiative (MPI) was formed which included a group of north shore suburban communities who bid a variety of materials and programs jointly. Woodridge was the only DuPage County community to participate in some of these joint bids. In 2014 the Village of Lombard, Downers Grove, and Woodridge expanded the MPI to create a DuPage county group of communities.

Originally six communities planned to participate in this joint streetscape and landscape bed maintenance bid; however four communities ended up extended with their existing contractors so Woodridge and Downers Grove (DG) proceeded together.

**ITEM DISCUSSION:**

The Public Works Department is responsible for landscaping maintenance of various public properties including the Town Centre along with the entryway signs and numerous landscaping beds. Other types of landscaping work (i.e. mowing, fertilizing, etc.) are handled under separate agreements in Woodridge. Bid #2015-07 is specific to weeding, bed maintenance, and miscellaneous garbage/debris pick-up. The Village previously utilized summer seasonal employees for the weeding but due to their school schedules both full time staff and additional contract help was utilized to fill gaps in their availability. Woodridge led this joint bid process and held the bid opening for the joint contract on April 1, 2015. The bid notice was mailed to thirty-five vendors and two bids were received. The bid summary is as follows:

<b>COMPANY</b>	<b>TOTAL BID AMT.:</b>	<b>WOODRIDGE BID AMT.:</b>
WA Management, Inc.	\$10,800	\$4,500
On the Green Solutions	\$45,812	\$25,350

WA Management has not worked for the Village in the past. References were contacted and the Village of Downers Grove and North Aurora, as well as the City of Batavia all provided favorable references regarding WA Management. The low bid of \$4,500 for the Woodridge work is consistent with the staff estimate for this work of \$5,000. Additionally, DG paid \$7,000 for their similar scope of work last year while the cost to DG from this bid would be \$6,300.

Staff is recommending that the Village proceed with awarding the contract to WA Management, Inc. for a total cost of \$4,500 for the 2015 season. The bid contains hourly rate pricing of \$30.00/hour for other landscape tasks (at the Village's discretion) and will be utilized on an as

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needed basis for implementation of the other streetscape beautification work recently discussed with the Mayor and Board (i.e. entryway sign and clock tower plantings).

**ACTION PROPOSED:**

Approval of the Motion

**ATTACHMENTS:**

WA Management Proposal - 4-1-15 (PDF)

Woodridge Weeding Areas Map (PDF)

Complete Bid Document Joint DG-Woodridge - Weeding March 2015 FINAL REVISED (PDF)

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DO NOT ENTER INFORMATION HERE - WILL NOT APPEAR IN ITEM.

**PASSED** this 16th day of April, 2015.

**RESULT: ADOPTED BY CONSENT VOTE [5 TO 0]**

**MOVER:** Timothy Goodwin, Trustee

**SECONDER:** Mike Martinez, Trustee

**AYES:** Goodwin, Blair, Martinez, Banks, Beavers

**ABSENT:** Gregory Abbott

**APPROVED** this 16th day of April, 2015.

**ATTEST:**

Filed in the Office of the Village Clerk and published in pamphlet form by authority of the Mayor and Board of Trustees of the Village of Woodridge, DuPage, Will, and Cook Counties, Illinois, this 16th day of April, 2015.