

Motion No.

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY	
ITEM TITLE: Approval of a Motion to Award Bid 2018-02, Woodridge Town Center Weeding Services, to P & R Landscaping Inc., Bolingbrook IL	AGENDA DATE: 04/5/2018
ITEM REVIEW	
TO: Mayor & Village Board THROUGH: Al Stonitsch, Village Administrator FROM: Chris Bethel, Director of Public Works INITIATOR: Jeff Moline, Asst. Director Public Works	

PURPOSE AND ACTION REQUESTED:
 Staff is requesting Village Board consideration of a proposed Resolution authorizing a one-year contract award to P&R Landscaping (Bolingbrook, IL) for the Woodridge Town Center Weeding Services in the amount of \$20,680.

BACKGROUND:
 On March 20, 2018 a bid opening was held for the Bid #2018-02, Woodridge Town Center Weeding Services for a one (1) year contract term with three (3) optional one (1) year extensions. The annual weeding program includes seven months of weeding services of the municipal campus property.
 The following two (2) separate bids were received for Bid 2018-02:

Vendor	City	Annual Weeding Service
Patriot Landscaping	Bolingbrook	\$17,500
P & R Landscaping	Bolingbrook	\$15,400

DISCUSSION:
 Additionally, the Village sought an optional monthly pricing for weeding services of the planting beds in the medians adjacent to Town Center (Woodridge Drive, Center Drive and Janes Avenue). The Public Works department hires summer seasonal employees for various maintenance jobs including weeding services. The seasonal appointments terminate in early August with the majority of these seasonal part-time employees returning to school. Rather than replace the seasonal worker labor with full-time employees, this bid sought an optional monthly charge to weed these planting beds for the months of August, September and October. The bid tally with the inclusion of the three (3) months of optional weeding is as follows:

Vendor	Base Bid Town Center Weeding	Optional Monthly Median/ Planting Bed Weeding	August – October Optional Monthly Weeding	Base Bid + Optional 3 Months
Patriot Landscaping	\$17,500	\$1,300/mo.	\$3,900	\$21,400
P & R Landscaping	\$15,400	\$1,760/mo.	\$5,280	\$20,680

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The low bid for was received from P&R Landscaping, at \$15,400 for the base work. Additionally, with the optional 3 month included with the base bid, P&R Landscaping is lowest proposal at \$20,680. P&R has completed several landscaping projects for the Village over the past few seasons and has performed very well and been very responsive to the Village with any concerns raised by staff.

BUDGET:

Weeding Services is budgeted in the General Fund – Forestry Services, "Additional Landscape Services" for a total of \$19,000. With the proposed contract cost coming in \$1,500 above budget, this additional amount will be covered from the savings that was garnered as part of the Village's 2018 mowing contract, the funds for which are in this same cost center.

RECOMMENDATION:

Staff recommends Village Board approval of a Resolution authorizing a one-year contract award with P&R Landscaping (Bolingbrook IL) for the Woodridge Town Center Weeding Services in the amount of \$20,680.

ACTION PROPOSED:

Approval of the Motion

ATTACHMENTS:

Bid 2018-02 Tally & Proposal (PDF)

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Approval of a Motion to Award Bid 2018-02, Woodridge Town Center Weeding Services, to P & R Landscaping Inc., Bolingbrook IL

PASSED this 5th day of April, 2018.

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Mary Anne Blair, Trustee

SECONDER: Kay Page, Trustee

AYES: Abbott, Blair, Martinez, Krucek, Page, Hendricks

APPROVED this 5th day of April, 2018.

ATTEST:

Filed in the Office of the Village Clerk and published in pamphlet form by authority of the Mayor and Board of Trustees of the Village of Woodridge, DuPage, Will, and Cook Counties, Illinois, this 5th day of April, 2018.